

YAEGER TREVISO & *associates*

EXPERIENCE. KNOWLEDGE. TRUST.

Below is a list of items that would be needed at your tax appointment. You may not have all of these items and most of them will be mailed to you from your employer or investment house early in the new year.

Copy of your prior years filing.

Generally, one year prior to the current year is adequate. However, there may be instances where we request that you bring in more than one previous year.

Income Forms Received

- W-2 statements from your employer(s)
- Statements from SSA for social security income received
- 1099 forms from your bank or broker (1099-INT or 1099 – DIV)
- 1099R forms for pension benefits received

Rental Income (if applicable)

- Summary of rent received for each property
- Summary of expenses incurred, including property taxes, insurance, repairs & maintenance, utilities, and advertising• Statement from your bank showing mortgage interest expense for current year, or other information that will allow us to calculate the interest expense (e.g., amount of mortgage principal, interest rate, monthly payment, term & start date)

Taxable Capital Gains (if applicable)

- Summary of sales transactions during the year from your broker
- Details of loans taken out to finance purchase of investments or property
- Details of the purchase or sale of property, including copies of legal documents, legal and accounting fees incurred and other expense

Business & Professional Income (if applicable)

- Summary of revenue earned during the year
- Summary of expenses incurred in the year, including: advertising; business taxes, fees, licenses and dues; equipment lease costs; insurance; interest expense and bank charges; maintenance & repairs; meals and entertainment; office; professional fees; property taxes; rent; telephone; travel; and utilities
- Summary of equipment purchases during the year, including copies of invoices• Details of the percentage of use of automobiles and workspace in the home used in the current year